



Danny Rhynes Interagency Training Center
602 S. Tippecanoe Ave.
San Bernardino, CA 92408
(909) 382-2984 Fax (909) 382-4192
Email: drtc@fs.fed.us

Memorandum

DATE: March 8, 2013

SUBJECT: COR Recertification Course

TO: Student

You have been selected to attend the COR Recertification Course at the Danny Rhynes Training Center on March 18 – 22, 2013. Class will begin at 0800 hours on Monday, March 18 and conclude at approximately 1630 on Friday, March 20.

If it is your desire to VTC, we need to know your name and location/VTC information. Please email this information no later than Monday, March 11, 2013 to drtc@fs.fed.us. We will need to test the equipment with you next week. At this time, we are uncertain if VTC will be an option

This five-day training is meant for experienced CORs and other students who have previously completed a COR certification or comparable 40-hour training course. The course provides students with a review of COR duties and responsibilities.

Course Objectives:

The course emphasizes enhancement of skills in contract preparation, formation, and administration through discussion and participation in exercises by applying lessons learned in NPI, Inc.'s COR Training course, experience gained in contract administration, and best practices. Students participate in group role-playing exercises and present their findings and solutions. Attendance at this course provides the participant with 40 credit hours and 40 continuous learning points (CLP). A copy of the agenda can be found at the following website:

<http://www.fs.usda.gov/goto/sanbernardino/schedule>

Casual civilian dress is appropriate for this course. This means attire suitable for public contact (no shorts, tank tops, flip flops, etc).

If you need directions or hotel accommodations, please visit the Danny Rhynes Training Center website at:

<http://www.fs.usda.gov/goto/sanbernardino/travel>

Any questions regarding this course can be directed to the Danny Rhynes Interagency Training Center at (909) 382-2984.

Kristel Johnson
Forest Training Officer